

PRIVACY POLICY

Within the scope of Petrinka Learning Club's (hereinafter „Petrinka“) data protection declaration, the definitions of Art. 4 of the General Data Protection Regulation (GDPR) apply.

1. Contact details of the person responsible for the collection and processing of personal data

The person responsible for the data processing on this website within the meaning of the GDPR is:

Petrina Nikolova
Pestalozzistraße 4
60385 Frankfurt am Main, Germany
Tel.: (0049) (0) 1638080985
Email: petrinka.info@gmail.com

2. Purpose and legal basis for processing personal data

a) When contacting us for the first time and to fulfill contractual obligations

When you contact us for the first time and after conclusion of the contract the following data will be collected and processed:

- Contact details (name, address, telephone number, email address).

Before conclusion of the contract, the data will be processed in accordance with Art. 6 I 1 a) GDPR on the basis of your consent, which you give us by voluntarily contacting us, or in accordance with Art. 6 I 1 b) GDPR to carry out preparatory measures at your request. Once your request has been completed, the data will be deleted unless storage is necessary for further processing of the contract.

After the contract has been concluded, the data will be processed for the purpose of identifying you as a client, for the proper execution of the contract, for correspondence with you and invoicing, as well as for the processing of any mutual claims that may exist.

After the conclusion of the contract data processing is necessary to fulfill the mutual obligations arising from the contractual relationship (Art. 6 I 1 c) GDPR).

The processing of special categories of personal data revealing racial and ethnic origin, political opinions, religious or philosophical beliefs or trade union membership, as well as genetic data, biometric data for the purpose of uniquely identifying a natural person, health data or data about the sex life or sexual orientation of a natural person, is usually not necessary for contractual purposes.

Processing only takes place if you have expressly consented to this and does not conflict with European law (Art. 9 II a) GDPR) or if the processing is necessary for the assertion, exercise or defense of legal claims or for actions by the courts in the context of their judicial activities (Art. 9 II f) GDPR).

b) When visiting the website <https://www.petrinka.com>

When you visit this website, certain information about you is stored in a file. It is as follows:

Information about your IP address, the browser and the operating system of the computer used;

The website from which access is made and the date and time of access;

Your user behavior, e.g. accessing specific pages and files.

The data processing takes place in anonymized form so it is not possible to identify you as a person. The data mentioned is processed to ensure the functionality of the website and system security as well as to improve Petrinka's online offer in accordance with Art. 6 I 1 f) GDPR.

c) Cookies

The website <https://www.petrinka.com> uses cookies. Cookies are small files that are stored on your device (laptop, smartphone, etc.) and contain information about your activities on the website. The use of cookies serves, on one hand, the purpose of making the use of the website more pleasant for you and, on the other hand, for security and analytical purposes.

This website uses the so-called session cookies and "persistent" cookies. The former save information that you entered during the session as well as information about your user behavior and are automatically deleted after you leave this page. The latter are stored permanently, i.e. until their respective expiry date or until you delete them, and store information about your entries, settings and preferences on this website so that you do not have to re-enter them with each new session. Third-party cookies are also used, such as Google.

The legal basis for the use of cookies is Art. 6 I 1 f) GDPR. You can configure your browser's cookie settings. However, completely deactivating cookies may prevent some functions of the website from functioning properly.

You can find more information about cookies at <https://www.allaboutcookies.org/>.

d) When using the registration form on this page

This website uses a registration form created by Google Forms. Google Forms adheres to the same data protection obligations and regulations as other Google Cloud services for business. You can find more information about the Google Cloud Enterprise Privacy Commitments here: <https://cloud.google.com/privacy>.

In order to register for a course, you will be required to enter your name and email address. The legal basis for data processing is Art. 6 I 1 a) GDPR.

e) Email communication

The processing of personal data in connection with email communication is based on your consent in accordance with Art. 6 I 1 a) GDPR, which you give by sending messages containing personal data.

g) Google-Maps

The website <https://www.petrinka.com> uses the map service “Google Maps” from Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland. Data processing by Google may collect information about your visit to this website, in particular your IP address, and may take place in the USA, among other places.

Google's privacy policy can be found at <https://policies.google.com/privacy>.

h) Google Analytics

This website uses Google Analytics, a service provided by Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland. The legal basis for data processing is Art. 6 I 1 f) GDPR, as Petrinka has a legitimate interest in analyzing your user behavior for the purpose of optimizing its online offer.

Google Analytics uses cookies and stores information about visits to specific pages, your browser, your operating system, the number of mouse clicks per session and your IP address in anonymized form. The data is stored in the USA.

i) Zoom and Skype

This website uses the “Zoom” service from Zoom Video Communications Inc., 55 Almaden Blvd, Suite 600, San Jose, CA 95113, USA (hereinafter “Zoom”) to conduct online meetings and video conferences. Alternatively, we use Skype, a service of the Microsoft Corporation, One Microsoft Way, Redmond, Washington 98052-6399, USA for the same purposes.

If Zoom or Skype are used, the scope of the processed data depends on which data you provide before or during participation in an online meeting or a video conference. This data can include, in particular, your registration data (name, email address, telephone and password) and meeting data (topic, participant IP address, device information, description (optional)). In addition, visual and auditory contributions from the participants as well as voice inputs can be processed in chats.

The legal basis for data processing when conducting online meetings or video conferences is our legitimate interest in conducting the online meeting or video conference effectively in accordance with Art. 6 I 1 f) GDPR. For more information on how Zoom and Skype use data, see Zoom's and Microsoft's privacy policy:

<https://explore.zoom.us/en/privacy/>
<https://privacy.microsoft.com/en-us/privacystatement>.

j) PayPal

We use the online payment service PayPal, provided by PayPal (Europe) S.à r.l. et Cie, S.C.A.

22-24 Boulevard Royal L-2449 Luxembourg. Payments are made through a PayPal.Me Link which you will receive by email. You will be asked to enter the login details of your PayPal account (email or telephone number and password) If you don't have a Paypal account, signing up will be required. For more information on the data processing by PayPal, visit <https://www.paypal.com/us/legalhub/privacy-full>.

3. Duration of the storage of personal data

The duration of the storage of personal data is based on the respective legal basis, the processing purpose and - if relevant - also based on the respective statutory retention period (e.g. commercial and tax retention periods).

When processing personal data on the basis of an express consent in accordance with Art. 6 I 1 a) GDPR, this data is stored until the person concerned revokes their consent.

If there are statutory retention periods for data that are processed as part of legal or similar obligations on the basis of Art. 6 I 1 b) GDPR, this data will be routinely deleted after the retention period has expired, provided that it is no longer required to fulfill or initiate a contract and/or we have no legitimate interest in further storage.

When personal data is processed on the basis of Art. 6 I 1 f) GDPR, this data is stored until the data subject exercises their right to object under Art. 21 I GDPR, unless we can provide compelling reasons worthy of protection for processing that outweigh the interests, rights and freedoms of the data subject, or the processing serves to assert, exercise or defend legal claims.

When processing personal data for the purpose of direct advertising on the basis of Art. 6 I 1 f) GDPR, this data is stored until the data subject exercises their right of objection under Art. 21 II GDPR.

4. Disclosure of data to third parties

Your personal data will only be passed on to third parties in the following cases:

if you have given your express consent to this in accordance with Art. 6 I 1 a) GDPR;
if the disclosure is necessary in accordance with Art. 6 I 1 f) GDPR to assert, exercise or defend legal claims, provided that you do not have an overriding legitimate interest in not disclosing your data,
if there is a legal obligation for the transfer in accordance with Art. 6 I 1 c) GDPR, as well as
if this is necessary for the processing of contractual relationships with you in accordance with Art. 6 I 1 b) GDPR.

5. Data security

Data transmission on this website is encrypted using the so-called TLS procedure (Transport Layer Security). You can recognize the encryption by a green lock symbol in the address bar of your browser or by the fact that the respective web address begins with "https://".

Furthermore, appropriate technical and organizational security measures are taken to protect your data from access by unauthorized persons, e.g. use of anti-virus software with high security level, password protection, etc.

6. Rights of those affected

If the data processing is based on your consent, you are entitled to revoke this at any time in accordance with Art. 7 III GDPR. In this case, data processing may no longer be continued; the lawfulness of processing before revocation remains unaffected.

You also have the right:

in accordance with Art. 15 GDPR, to request information about the processing of your personal data, in particular about the processing purposes, the categories of personal data and the recipients;

in accordance with Art. 16 GDPR, to immediately request the correction of incorrect or incomplete personal data;

in accordance with Art. 17 GDPR, to request the immediate deletion of your stored data if the data processing is no longer necessary or you have withdrawn your consent, or you have objected to the data processing, or the deletion is required by European law;

in accordance with Art. 18 GDPR, to request the restriction of the processing of your personal data if you dispute the accuracy of the data, the processing is unlawful but you refuse its deletion and Petrinka no longer needs the data, but you use it to assert or exercise your rights or need to defend legal claims or you have objected to the processing in accordance with Art. 21 GDPR;

in accordance with Art. 20 GDPR, to receive your personal data that you have provided to Petrinka in a structured, common and machine-readable format or to request that it be transmitted to another person responsible and

to complain to a supervisory authority in accordance with Art. 77 GDPR. As a rule, you can contact the supervisory authority of your usual place of residence or work or the office of Petrinka.

7. Right to object

If personal data is processed on the basis of legitimate interests in accordance with Art. 6 I 1 f) GDPR, you have the right to object to data processing in accordance with Art. 21 GDPR, provided there are reasons for doing so that arise from your particular situation.

If you would like to exercise your right to object, send an email to

petrinka.info@gmail.com.